



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2015-16/4

Date: 23rd April 2016

To
Chairman, IQAC
CMR College of Engineering & Technology,
Medchal, Hyderabad.

Sub: Permission to conduct IQAC Meeting in CMRCET-Reg.

Ref: Office Order No. CMRCET/PRIN/IQAC/2014-15, dated: 02nd April 2014.

Sir,

With reference to the subject cited above, IQAC Meeting is proposed to conduct on 28/04/2016 at 02:00 PM to discuss on the following agenda points. Hence, I request you to please approve the same.

Agenda:

1. Review of previous strategic perspective plan and implementation
2. Status of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted
3. To take the Performance Appraisals of Teaching and Non-Teaching Members
4. Preparation of annual report and conduct of Academic Administrative Audit
5. Status of Internships for pre-final year students
6. Status of Placement for pre-final year students and higher education
7. Output of Research and Consultancy Activities
8. Action Taken Report on previous meeting agenda points
9. Any other matter with the permission of the chair.

Thanking you,

Yours faithfully,

Prof. A. Kotishwar
Coordinator, IQAC



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2015-16/CIR-4

Date: 24th April 2016

CIRCULAR

It is hereby informed to all the members of the IQAC are requested to attend the IQAC Meeting scheduled on 28/04/2016 at 02:00 PM in IQAC Cell. All are requested to attend the meeting on time.

Agenda:

1. Review of previous strategic perspective plan and implementation
2. Status of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted
3. To take the Performance Appraisals of Teaching and Non-Teaching Members
4. Preparation of annual report and conduct of Academic Administrative Audit
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6. Status of Placement for pre-final year students and higher education
7. Output of Research and Consultancy Activities
8. Action Taken Report on previous meeting agenda points
9. Any other matter with the permission of the chair.

A. Lakshmi

Coordinator, IQAC

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. Controller of Examinations
4. Members Concerned
5. Librarian
6. Administrative Officer
7. Accounts Officer
8. Physical Director

CMRCET/IQAC/AY2015-16/Minutes-4

Date: 30th April 2016

MINUTES OF MEETING OF IQAC FOR AY: 2015-16

Meeting Circular/Reference:	CMRCET/IQAC/AY2015-16/CIR-4, Dated: 24 th April 2016
Date of the Meeting:	28 th April 2016
Time:	02:00PM-04:00PM
Venue:	IQAC Cell

The following were present:

S. No.	Member	Name	Designation
1	Member Management	Sri. Ch. Gopal Reddy	Secretary & Correspondent
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
3	Chairman	Dr. M. Ramalinga Reddy	Principal
4	Member Teacher	Dr. M. Sudhakar	Dean (P&D)
5	Member Teacher	Dr. V.A. Narayana	Dean (Academics)
6	Member Admin	Mr. P. M. M. Reddy	Administrative Officer
7	Member Teacher	Dr. M. Narsi Reddy	Controller of Examinations
8	Member Teacher	Prof. K. Suresh	HOD (CE)
9	Member Teacher	Prof. B. Lokeshwar Rao	HOD (ECE)
10	Member Teacher	Prof. G. Devadas	HOD (EEE)
11	Member Teacher	Mrs. P. Sruthi	Women Faculty
12	Member Alumni	Mr. M. Vedachary	Nominee
13	Member Alumni	Mr. Sai Pawan	Nominee
14	Member Industry	Mr. I. Arun Kumar	Nominee
15	Member Industry	Mr. T. Brahmananda Reddy	Nominee
16	Member Parent	Mr. V. S. V. Krishna Mohan	Nominee
17	Member Local Community	Mr. Subba Reddy	Nominee
18	Member Student	Mr. Jatin Selmokar (12H51A0317)	Nominee
19	Coordinator	Prof. A. Kotishwar	HOD (MBA)
S. No.	Member	Name	Designation
1	Member Teacher	Dr. V. Chandrasekhar	Dean (R&D)
2	Member Student	Ms. V. Harini (12H51A0158)	Nominee

Proceedings of the Meeting:

Chairman IQAC invited all the members of IQAC to this meeting. The following points were discussed in the meeting.

Item 1: Review of previous strategic perspective plan and implementation

Resolution: Reviewed the previous strategic perspective plan and found that most of the events were organized and also it is noticed that few events which were not part of SPP were also organized.

- Item 2:** Status of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted
Resolution: Appreciated the number of Workshops/Guest Lectures/FDPs/Conferences/Sports Activities conducted for the AY 2015-16 and the same as approved.
- Item 3:** To take the Performance Appraisals of Teaching and Non-Teaching Members
Resolution: Decision taken to collect the filled in performance appraisals of teaching and non-teaching staff for this AY 2015-16.
- Item 4:** Preparation of annual report and conduct of Academic Administrative Audit
Resolution: Decision taken to initiate to prepare the annual report and conduct of Academic Administrative Audit in all the departments under supervision of IQAC coordinator for the AY 2015-16 and the same is approved.
- Item 5:** Status of Internships for pre-final year students
Resolution: Reviewed the status of internships provided to pre-final year students in various industries through training and placement cell and decided to continue the same in future and also to improve the same.
- Item 6:** Status of Placement for pre-final year students and higher education
Resolution: Reviewed the status of student placements & programs conducted for students to motivate towards higher education and also decided to continue the same in future.
- Item 7:** Output of Research and Consultancy Activities
Resolution: Reviewed the research activities and appreciated the consultancy and research work carried out by all the departments, R&D Centre and to maintain the same in next academic year. Decision taken to sanction seed money for research activities.

Item 8: ACTION TAKEN REPORT ON PREVIOUS MEETING AGENDA POINTS:

The following is the action/status of the various agenda points which were discussed in the last IQAC Meeting held on 27th January 2016 with Minutes of meetings reference no. CMRCET/IQAC/AY2015-16/Minutes-3, dated: 28th Jan 2016

Sl. No.	Points Discussed	Action Taken	Status
1	Reviewed the previous strategic perspective plan and implementation.	Implemented	Completed
2	Decision taken to conduct Engineering Workshops/Guest Lectures /FDPs /Conferences/Sports Activities. It is also decided to provide rewards to the faculty publishing research articles in reputed journals and also refunds the publication charges from journal to encourage the faculty towards research paper publishing.	Organized	Completed
3	Decision taken to initiate and conduct the technical skill trainings to students for placements.	Organized	Completed
4	It is decided to introduce and conduct need based training for UG Students in all the departments of the institution.	Organized	Completed
5	First semester result analysis of the AY 2015-16 has been reviewed and it is suggested that remedial classes should be conducted.	Reviewed	Closed
6	It is decided to provide internships to pre-final year students in various industries through Training and placement cell. It is also suggested that T&P Cell	Implemented	In Progress

	should go ahead with MOAs/MOUs/Linkages.		
7	It is decided to provide quality placements to pre-final year students in various MNCs/Companies/industries through Training and placement cell and also conduct awareness programs to educate the students for their higher education.	Implemented	In Progress
8	It is approved to conduct programmes on Entrepreneurship for students in all the departments of the institution.	Implemented	Completed
9	Decision taken to make Memorandum of Associations/Memorandum of Understandings with various Industries/NGOs/Research organizations and also these MOUs should result in internships to students.	Implemented	In Progress
10	Redressed the grievances received by the stake holders.	Implemented	Completed
11	It is decided to conduct the student satisfaction survey and the same has been approved.	Implemented	Completed

The chairman thanked all the members for their valuable suggestions. The meeting ended.



(Dr .M. Ramalinga Reddy)
Chairman, IQAC

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. IQAC Members

IQAC MEETING HELD ON 28TH APRIL 2016 AT 2.00 PM

The following members were present:

S. No.	Member	Name	Designation	Signature
1	Member Management	Sri. Ch. Gopal Reddy	Secretary & Correspondent	<i>[Signature]</i>
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society	<i>[Signature]</i>
3	Chairman	Dr. M. Ramalinga Reddy	Principal	<i>[Signature]</i>
4	Member Teacher	Dr. M. Sudhakar	Dean (P&D)	<i>[Signature]</i>
5	Member Teacher	Dr. V. Chandrasekhar	Dean (R&D)	ABSENT
6	Member Teacher	Dr. V.A. Narayana	Dean (Academics)	<i>[Signature]</i>
7	Member Teacher	Dr. M. Narsi Reddy	Controller of Examinations	<i>[Signature]</i>
8	Member Teacher	Dr. K. Suresh	HOD (CE)	<i>[Signature]</i>
9	Member Teacher	Dr. B. Lokeshwar Rao	HOD (ECE)	<i>[Signature]</i>
10	Member Teacher	Prof. G. Devadas	HOD (EEE)	<i>[Signature]</i>
11	Member Admin	Mr. P. M. M. Reddy	Administrative Officer	<i>[Signature]</i>
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13	Member Alumni	Mr. M. Vedachary	Nominee	<i>[Signature]</i>
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18	Member Local Community	Mr. Subba Reddy	Nominee	<i>[Signature]</i>
19	Member Student	Ms. V. Harini (12H51A0158)	Nominee	ABSENT
20	Member Student	Mr. Jatin Selmokar (12H51A0317)	Nominee	<i>[Signature]</i>
21	Coordinator	Prof. A. Kotishwar	HOD (MBA)	<i>[Signature]</i>